

2014-2018 Storm Water Permit		Target Schedule (1):		Month 1				Month 2				Month 3				Month 4				Month 5				Month 6				Month 7				Month 8				Month 9				Month 10				Month 11				Month 12																						
Year 1 Development Plan																																																																						
To be initiated once permit coverage is authorized.																																																																						
Task	Details/Notes	Responsible Employees	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4								
Develop and implement site-appropriate BMPs that prevent or reduce storm water discharge pollutants from the City's inventoried facilities and operations that may contribute storm water discharge pollution	Operations to include are: (a) Waste disposal and storage, including dumpsters, (b) Management of temporary and permanent stockpiles of materials such as street sweepings, snow, deicing materials (e.g., salt), sand and sediment removal piles, (c) Vehicle fueling, washing and maintenance, (d) Routine street and parking lot sweeping, (e) Emergency response, including spill prevention plans, (f) Cleaning of maintenance equipment, building exteriors, dumpsters, and the disposal of associated waste and wastewater, (g) Use, storage, and disposal of significant materials, (h) Landscaping, park, and lawn maintenance, (i) Road maintenance, including pothole repair, road shoulder maintenance, pavement marking, sealing, and repaving, (j) Right-of-way maintenance, including mowing, (k) Application of herbicides, pesticides, and fertilizers, (l) Cold-weather operations, including plowing or other snow removal practices, sand use, and application of deicing compounds	Mike K., Matt C., facility and operations managers																																																																				
Establish Documentation Procedures for Post-Construction (MCM 5) Activities																																																																						
Create documentation procedures for items to be retained in the project file	Complete this task in concurrence with development of the MCM 5 section of the SW ordinance; include at least: the project name, location, owner and operator of the construction activity, completion of the checklist during grading plan approval, calculations used to determine compliance, supporting documentation for authorized mitigation projects, and payments received and used in lieu of on-site construction activity.	Matt C.																																																																				
Update Grading Checklists																																																																						
Update current lists	Add provisions for site inspections, records of rainfall events, BMP maintenance, and management of solid and hazardous wastes on each project site.	Matt C., Barb H., Mike K.																																																																				
Bring to Council for review (if they request a committee of the whole presentation).		Matt C.																																																																				
Bring to Council for adoption	Prepare request for Council action	Matt C.																																																																				

(1) This schedule reflects the approximate allocation of effort and interim timeframes are targets for completion. All tasks are due to be completed one year after permit coverage is authorized.